



Municipal Office

1355 Peddlers Dr.
Mattawa, ON
POH 1V0

Hours of Operations

Monday to Friday
8:30 a.m. to 4:00 p.m.

Phone Number

705-744-2700

Fax Number

705-744-0309

Email

administration
@calvintownship.ca

Website

www.calvintownship.ca

After Hours Number

705-497-6961

Call if you need to get a
hold of staff for

Animal Control, Road
Concerns, Livestock
Valuer

**Ministry of
Agriculture, Food
and Rural Affairs
February 2022
Calendar of Events
Link**

[http://
www.omafra.gov.on.ca
a/english/rural/edr/
events-training.htm](http://www.omafra.gov.on.ca/english/rural/edr/events-training.htm)

Municipality of Calvin Newsletter

Issued February 14, 2022 by Cindy Pigeau, Clerk /Treasurer

8 Ways to Keep Employees Safe During Ontario's Reopening Plan	Page 2-6
Information on the Landfill Recycling Program	Page 7-10
Tax Email & Payment Options	Page 11
Calendars	Pages 12-13
Council Meeting Minutes	Pages 14-30

REMINDER

Interim Tax Bill time—You will receive your tax bill in the mail next week. See payment & email options on page 11. Please pay by March 31st to avoid penalty.

**Happy Family Day from your Mayor,
Council and Municipal Staff.**

**The Municipal Office will be closed on
Monday, February 21st,
2022 for
Family Day.**

**The office will re-open on
Tuesday, February 22nd,
2022 at 8:30 am.**

CALVIN LANDFILL 111
Adams Road

CALVIN RECYCLES

Keep up the good work!

You are making a difference!

Oct. 1 to Mar 31

Tues. 1pm-4pm

Sat. 10am-3pm

(CALVIN RESIDENTS ONLY)



Ontario's Fire Fighters



Make sure your furnace and hot water tank vents are clear of snow and ice . Otherwise deadly carbon monoxide can build up inside your home .

Ensure you have a working CO detector outside of all sleeping areas in your home .

Never operate a generator inside of garages or sheds or CO can build to deadly levels .



How do you feel about the Ontario Provincial Police's Services in our Municipality?

Please submit your input on our website using the contact us form or via email to

administration@calvintownship.ca

8 Ways to Keep Employees Safe During Ontario's Reopening

POSTED ON: February 3, 2022

WRITTEN BY: Katya Heckendorn

CATEGORIZED IN: Health and Safety, Occupational Health and Safety

At the start of this year, Ontario moved into Step Two of its Roadmap to reopen with modifications to slow the spread of the Omicron variant. This COVID-19 variant continues to create health and safety challenges for organizations as the province moves into the next phase of reopening. Below are some strategies to help keep everyone in your workplace safe as the province continues lifting restrictions throughout the coming months.

Use more effective masks

Non-medical masks, medical masks and respirators can all be used in the community (outside of occupational health care settings). It's important to understand the effectiveness of different masks to choose the best option to wear in your workplace.

Non-medical masks

Currently, there is no required standard for non-medical masks in Canada, so their effectiveness varies. According to Health Canada, the most effective non-medical masks are ones that:

- Fit well
- Have at least 2 layers of breathable tightly woven fabric
- Have an effective middle filter layer

Learn more about best practices for non-medical masks from Public Health Ontario.

Medical masks

A medical mask, also known as a surgical mask, is designed to protect the wearer from large-particle droplets, splashes, and sprays. Unlike non-medical masks, medical masks are considered PPE and meet certification by Health Canada.

Respirators

Respirators like the N95, offer the highest level of protection because they are meant to be fitted to the wearer. When fitted correctly, the N95 should filter out at least 95% of airborne particles. Fit-tested, seal-checked N95s are now required to be used by all

regulated health professionals and health care workers in hospitals, long-term care homes, and retirement homes in Ontario. Non-fit tested N95 respirators may also be used in the community or workplaces where respirators are not required, for instance in education and childcare settings. This is because some studies have shown that non-fit-tested N95s still offer a higher degree of protection than surgical and fabric masks.

What masks should your employees wear?

To determine best the mask type for your workplace, conduct a risk assessment and identify how individuals interact within the workplace. Provincial guidelines on using masks in the workplace state: when employees are performing tasks (either indoor or outdoor) that require them to work within 2 meters of another person who is not wearing a mask and without a barrier (for example, Plexiglas, partition, wall), then PPE is needed. This would include a medical mask or respirator, in addition to eye protection. Learn more about using masks in the workplace and how to select a suitable type of mask from the Government of Ontario. Regardless of mask type, how well it works depends on how well it fits the wearer.

Encourage employees to get vaccinated

In addition to COVID-19 workplace control measures, vaccination provides strong protection to employees and anyone else who enters your workplace. Workplaces can help encourage vaccination among employees by creating a supportive environment and sharing credible information.

- Share vaccine resources with employees. You can find fact sheets, questions and answers, and videos about COVID-19 from the Government of Ontario.
- Listen and acknowledge employee concerns. If employees have concerns about the vaccine, share these resources about the safety and side effects of COVID-19 vaccines.
- Offer flexible hours for employees who are getting vaccinated.
- Offer time-off options for employees who are not feeling well after their vaccination.
- Post information about nearby vaccine clinics in common areas and/or offer help booking appointments.

Review and update your COVID-19 safety plan

In Ontario, all operating businesses must have a documented COVID-19 workplace safety plan. Employers should regularly review their safety plan and make any necessary changes to address new procedures or public health guidelines.

Your plan should include:

- Procedures to reduce the spread of COVID-19 in your workplace, such as screening, limiting the number of people in common areas like break rooms, and proper hand hygiene.
- Measures for screening, physical distancing, mask and/or personal protective equipment use, cleaning and disinfecting, and preventing and controlling crowding.

Review employer responsibilities for COVID-19 health and safety

Make sure you understand your responsibilities as an employer and the latest public health measures including restrictions for your workplace.

Employer responsibilities include:

- Take every precaution reasonable in the circumstances for the protection of an employee.
- Provide written notice to the Ministry of Labour, Training, and Skills Development within four days of being advised that an employee has an occupational illness
- Maintain accurate shift records and up-to-date contact information for employees. You could be required to share this information with your local public health unit for investigations and communications.
- Provide information and training to employees on COVID-19 prevention and control measures

For more information, see the Government of Ontario's resources on COVID-19 workplace health and safety, COVID-19 and your employment standards protections, and the Ministry of Health's guidance on workplace outbreaks.

Ensure employees know what to do if they have been exposed to COVID-19

Make sure that everyone in your workplace understands the steps to follow if they have been exposed to COVID-19. Exposure includes any of the following:

- have symptoms of COVID-19
- have tested positive for COVID-19
- are a close contact of someone who has COVID-19 or symptoms of COVID-19

The Government of Ontario defines a close contact as anyone you were less than two meters away from for at least 15 minutes, or multiple shorter lengths of time, without personal protective equipment in the 48 hours before your symptoms began or your positive test result, whichever came first.

Use the most effective screening tools and procedures

The Government of Ontario has updated their screening tools throughout the pandemic. Check the COVID-19 screening webpage regularly to make sure that you're using the most current tools available. Using active screening instead of passive screening can also reduce the risk of COVID-19 exposure in your workplace.

Passive screening

Individuals are responsible for assessing themselves and deciding whether they may enter the workplace or not.

Active screening

Employers are responsible to ensure that employees do not enter the workplace unless they have completed the screening and the result indicates that they are allowed to enter the workplace. Learn more about COVID-19 screening for workplaces. Rapid antigen testing can also be a useful screening tool. Eligible organizations can sign up for free test kits from the Government of Ontario. Check whether your organization is eligible for the Provincial Antigen Screening Program.

Communicate regularly with your JHSC

Maintaining open lines of communication between employees, supervisors, and your Joint Health and Safety Committee (JHSC) will help ensure that your health and safety policies are followed.

To help your JHSC be effective:

- Make sure your JHSC members are up-to-date on restrictions and compliance requirements.
- Share resources that are available through the provincial government and your local public health unit.
- Encourage your JHSC to meet and inspect your workplace more frequently to ensure sure that your workplace complies with the public health measures throughout each phase of reopening.

Support Employee Mental Health

The workplace is an environment that has a huge impact on an individual's mental health. According to a 2021 survey on mental health conducted by LifeWorks, 24% of Canadians reported that work has hindered their mental health. The emotional strain of change and uncertainty has made it more important than ever for employers to prioritize workplace mental health. There is no one way to support mental health, but

there are endless ways that employers can create a supportive environment for their employees:

- Sharing mental health resources
- Providing mental health training to managers
- Offering flexible work policies
- Creating initiatives and policies that promote work-life balance

You can find more mental health resources for employers from:

- Ontario Chamber of Commerce
- Government of Canada
- Mental Health Commission of Canada
- Canadian Mental Health Association

As the province reopens, it's crucial that employees are making sure they're taking every precaution reasonable in the circumstances to protect their employees. At OSG, we offer a variety of tools and services to help you improve your workplace health and safety. Check out upcoming virtual training dates, or learn about our award-winning consulting and health and safety incentive program.

<https://osg.ca/8-ways-to-keep-employees-safe-during-ontarios-reopening/>

Bring Recyclables To Landfill Sorted In Three Groups

Recyclables Accepted At Calvin Landfill Site

NO FOOD – Containers MUST Be Rinsed

Group # 1 Plastic and Metal

Plastic Containers

Accepted:

We accept all plastic containers # 1 2 3 4 5 6 7. This includes plastic egg cartons, plastic muffin containers, tubs and lids, all small mouth plastic containers, liquid laundry and bleach containers. **All lids must be removed.** Containers must be less than 5L in size.

Metal Cans

Accepted:

Aluminum & steel (pop, soup, sauce, etc). Only clean items are accepted. Empty aerosol cans and empty dry paint cans are now recyclable. Paint can lids must be off.

Group #2 Paper

Newspaper and Mixed Paper

Accepted:

Newspaper: Including all inserts and flyers. Remove and discard plastic bags.

Group #3 Boxboard and Cardboard

Food and Beverage Containers

Accepted:

All Polycoat cartons (e.g. milk, juice) and Tetra Paks (e.g. drink boxes) are accepted. **Remove and discard straws. Please rinse and remove lids.**

Boxboard and Corrugated

Accepted:

Corrugated cardboard: Flatten and remove any plastics or Styrofoam (which is garbage). Use string or twine to tie bundles, not wire.

Boxboard: Cereal, pasta, laundry and shoe boxes, etc. Remove liners/windows and flatten boxes. **Do not mix with newspaper and mixed paper.** Bundle with corrugated



RECYCLABLE MATERIALS

Group #1 Plastic & Metal



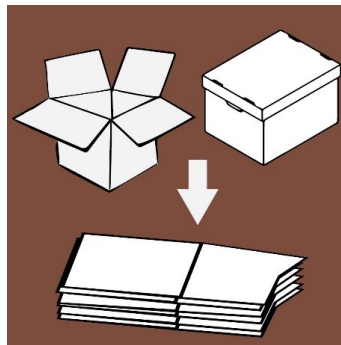
Plastic Containers with symbols 1-7. Please rinse and remove lids

Group #2 Paper



Remove & Discard Plastic Bags

Group #3 Boxboard & Cardboard



Flatten & Remove any plastics or Styrofoam. Use string or twine to tie bundles, not wire. Remove & discard

Not Accepted In Calvin Recycling

Styrofoam™	Plastic bags and film
Bubble wrap	Plastic planting trays
Plastic toys	Lawn furniture
Plastic cutlery	Coat hangers
Binders	Lawn edging
Window glass	Waxed or foil-coated paper
Foil laminates (e.g. potato chip bags)	Coffee cups
Boxes that are heavily soiled with food or grease	Medication bottles
Paper that is soiled with food or grease	Light bulbs
Motor oil containers and gas cans	Mirror glass
Crystal	Drinking glasses
Ceramics (e.g. plates, mugs.)	Food Waste
Diapers	Cigarette Butts
Bathroom waste	Dryer lint
Used paper towel, Kleenex, paper napkins	Potato chip bags
Paper-backed foil (e.g. lids from take-out food)	Dog food, Cat food bags
Plastic Straws	Bird seed bags
Lids from plastic bottles	

Do not include full cans or cans containing hazardous materials. These items should be taken to the **Hazardous Waste Depot at 112 Patton Street, North Bay. (Free of charge)**

Recycling with excessive contamination will not be accepted and must be sorted. You may be required to sort your recycling into bin if you bring in large volumes of unsorted recyclables.

We thank you for your help with improving Calvin's recycling, if you have any questions please ask our staff.

NON RECYCLABLE MATERIALS

Hazardous Waste



These items should be taken to the Hazardous Waste Depot at 112 Patton Street, North Bay. (Free of Charge)

×



Tied Bags

×



Textiles or Shoes

×



Electrical Goods

×



Nappies and sanitary products

×



Food Waste

×



Polystyrene and meat trays

×



Plastic Bags

×



Foil Containers

×



Clinical Waste

WHEN IN DOUBT, THROW IT OUT

OPTIONS FOR EMAILING TAX BILL

As of March 1, 2019, we have the authority to send your tax bill by email. If you would like to receive your future tax bills by email, please let us know by sending us an email at administration@calvintownship.ca or sending your email address along with your payment.


OPTIONS FOR TAX REMITTANCE

- In person at our office using cash or cheque (sorry **no debit/credit cards**)
- In our drop-off box just outside the Municipal Office Door. If dropping off cash, please drop off during Municipal Office Hours. We are not responsible for payments until they are received in the office.
- **NEW** – Tax Installment Direct Withdrawal – Please call the office to obtain the proper form to fill out and return
- **NEW** – E-Transfers to administration@calvintownship.ca – PLEASE NOTE: E-Transfers requiring passwords will **NOT** be accepted.
- By mail (cheque or money order)
- Canadian customers may use the following bill payment remittance services at participating financial institutions (eg Caisse Populaire/Desjardins, Scotiabank, CIBC or Credit Union): automated banking machine (ABM), or over the counter, or online, or telephone
- Pay Online- All you need is internet access and a major credit card.

To start using Pay Online:

1. Go to www.calvintownship.ca and click on **“MAKE A PAYMENT”**
2. Enter the required information, the amount you would like to pay and **make sure you enter your 19 digit Property Roll Number in the Description Field** and click on **“Submit”**
3. Review the amount (note there is a 3% convenience fee)
4. Pay with a major credit card
5. Click **“Complete Payment”**

FEBRUARY 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		Payroll Penalties and Interest				
Accountant & Staff Working on Audit						
6	7	8	9	10	11	12
		Council Meeting		A/P		
13	14	15	16	17	18	19
	 Valentine's Day	Payroll		Special Meeting of Council		
Audit by Grant Thornton/Interim Taxes						
20	21	22	23	24	25	26
	Family Day - Municipal Office Closed			A/P	T4's Due	
Interim Taxes						
27	28					
Council		Administration	Fire	Recreation		Roads

MARCH 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
		Payroll				
6	7	8	9	10	11	12
		Council Meeting		A/P		
13	14	15	16	17	18	19
		Payroll				
20	21	22	23	24	25	26
		Council Meeting		A/P		
27	28	29	30	31		
		Payroll		Interim Taxes Due		
				CCB Report Due		

Council

Administration

Fire

Recreation

Roads

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, JANUARY 11, 2022

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Councillor Christine Shippam, Councillor Kim Brooker, Councillor Bart Castelijm, Fire Chief Dean Maxwell, Landfill & Recreation Manager Jacob Grove and Clerk-Treasurer Cindy Pigeau.

Regrets: - Chris Whalley; Roads Superintendent Guests: - Jennifer Shainline – Ontario Wholesale Energy

The meeting was called to order at 7:02 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: Jennifer Shainline – Ontario Wholesale Energy – Potential better rates

REPORTS FROM MUNICIPAL OFFICERS: Dean Maxwell, Fire Chief
Jacob Grove Landfill and Recreation Manager
Shane Conrad, Chief Building Official – Written Report Only

2022-001 ADOPT MNIUTES OF TUESDAY, DECEMBER 14, 2021 COUNCIL MEETING

Moved by Coun Cross and seconded by Coun Shippam That the minutes of the regular meeting of Council held on Tuesday, December 14th, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijm Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-002 ADOPT MINUTES OF WEDNESDAY, DECEMBER 22, 2021 SPECIAL COUNCIL MEETING

Moved by Coun Castelijm and seconded by Coun Brooker That the minutes of the special meeting of Council held on Wednesday, December 22nd, 2021 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijm Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-302 BY-LAW NO. 2021-037 BEING A BY-LAW TO ADOPT A STRATEGIC PLAN FOR THE YEARS 2022 TO 2026

Moved by Coun Shippam and seconded by Coun Castelijm that being a by-law to adopt a strategic plan for the years 2022 to 2026. This by-law received third and final reading on Tuesday, January 11, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-305 BY-LAW NO. 2021-038 BEING A BY-LAW TO APPOINT A MUNICIPAL ADMINISTRATOR FOR THE MUNICIPALITY OF CALVIN

Moved by Coun Cross and seconded by Coun Brooker that being a by-law to appoint a municipal administrator for the Municipality of Calvin. This by-law received third and final reading on Tuesday, January 11, 2021 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-003 BY-LAW #2022-001 THAT BEING A BY-LAW TO AUTHORIZE THE BORROWING OF FUNDS, IF NECESSARY, TO MEET CURRENT EXPENDITURES UNTIL TAXES ARE COLLECTED AND THE OTHER REVENUES ARE RECEIVED AND COMMONLY CALLED THE ANNUAL BORROWING BY-LAW.

Moved by Coun Brooker and seconded by Coun Cross (First Reading), Moved by Coun Castelijn and seconded by Coun Shippam, (Second Reading), Moved by Coun Shippam and seconded by Coun Brooker (Third and Final Reading) that being a by-law to authorize the borrowing of funds, if necessary, to meet current expenditures until taxes are collected and other revenues are received and commonly called the annual borrowing by-law. This by-law received first, second, third and final reading on Tuesday, January 11, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-004 BY-LAW #2022-002 THAT BEING A BY-LAW TO AUTHORIZE THE SECURITY AGREEMENT FOR THE BORROWING OF FUNDS, IF NECESSARY, TO MEET CURRENT EXPENDITURES UNTIL TAXES ARE COLLECTED AND OTHER REVENUES ARE RECEIVED.

Moved by Coun Castelijn and seconded by Coun Cross (First Reading), Moved by Coun Brooker and seconded by Coun Shippam, (Second Reading), Moved by Coun Cross and seconded by Coun Castelijn (Third and Final Reading) that being a by-law to authorize the security agreement for the borrowing of funds, if necessary, to meet current expenditures until taxes are collected and other revenues are received. This by-law received first, second, third and final reading on Tuesday, January 11, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-005 BY-LAW #2022-003 BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND TO PROVIDE FOR THE PAYMENT OF TAXES AND TO FURTHER PROVIDE FOR PENALTY AND INTEREST IN DEFAULT OF PAYMENT THEREOF FOR 2022.

Moved by Coun Castelijns and seconded by Coun Shippam (First Reading), Moved by Coun Brooker and seconded by Coun Cross, (Second Reading), Moved by Coun Cross and seconded by Coun Castelijns (Third and Final Reading) that being a by-law to provide for an interim tax levy and to provide for the payment of taxes and to further provide for penalty and interest in default of payment thereof for 2022. This by-law received first, second, third and final reading on Tuesday, January 11, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijns	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijns	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijns	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-006 RESOLUTION TO CONFIRM NO IDENTIFIED CONTAMINATED SITES

Moved by Coun Shippam and seconded by Coun Brooker that as of April 1, 2014 the accounting standards, to be applied by municipalities for the preparation of their financial statements, must include a new section, under Section PS 3260 of the Liability for Contaminated Sites, to recognize liability for contaminated sites; And further that in November 2014 the Clerk-Treasurer met with staff and Council to discuss and identify any known potentially contaminated sites within the Municipality of Calvin; And further that from 2015 to 2020 the contaminated site question was revisited, and resolutions passed confirming the absence of potentially contaminated sites; And further, that in support of the 2021 year, this was again added as an agenda item for the January 11, 2022 Council meeting, and resolution passed confirming the absence of potentially contaminated sites, And further that no potentially contaminated sites have been identified since 2014 and to date no contaminated sites have been identified, Therefore no further action is currently planned or required.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-007 RECOMMENDATIONS TO COUNCIL FOR AWARD OF CONTRACT CAL2021-03

Moved by Coun Brooker and seconded by Coun Castelijn that Council acknowledges and accepts the recommendation of the Landfill Manager to award the Request for Quotation CAL2021-03 for the 2022-2023 Well Monitoring and Report Contract to Knight Piesold and requests the Clerk-Treasurer proceed in the process of having the contract signed with Knight Piesold.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-008 CONSENT NO. 2021-24 -- DRUMM

Moved by Coun Cross and seconded by Coun Shippam that whereas an application for Consent No. 2021-24 in the name of Drumm has been filed with the East Nipissing Planning Board on land know as Concession 09 Part Lots 19 and 20, Municipality of Calvin along Hwy 17 East, to sever 25 acres on lot 19 from the 50 acres of lot 20 and provide a right of way on the east side of lot 19 in the Municipality of Calvin, where Highway 17 is owned and maintained by the Province of Ontario; Now therefore the Council of the Municipality of Calvin resolves that: 1. It is recommended that the East Nipissing Planning Board give provisional consent to this application and; 2. A copy of the completed survey for the new lots and right of way shall be provided to the municipality, in both digital format and hard copy, and; 3. That the 5% Cash In Lieu shall apply to the newly created lots and is payable in full to the municipality as a requirement of consent.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-009 CONSENT NO. 2021-25 -- DRUMM

Moved by Coun Castelijn and seconded by Coun Cross that whereas an application for Consent No. 2021-25 in the name of Drumm has been filed with the East Nipissing Planning Board on land know as Concession 09 Part Lots 19 and 20, Municipality of Calvin along Hwy 17 East, to sever 100 acres for lot 20, 50 acres for part lot 21 and retain 100 acres for lot 19 to put them back in their natural state, in the Municipality of Calvin, where Highway 17 is owned and maintained by the Province of Ontario; Now therefore the Council of the Municipality of Calvin resolves that: 1. It is recommended that the East Nipissing Planning Board give provisional consent to this application and; 2. A copy of the completed survey for the new lots and right of way shall be provided to the municipality, in both digital format and hard copy.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-010 SUPPORT FOR PHYSICIAN, NURSE AND HEALTH CARE PROFESSIONALS SHORTAGE IN NORTHERN COMMUNITIES

Moved by Coun Shippam and seconded by Coun Brooker that now therefore be it resolved that The Corporation of the Municipality of Calvin fully supports the Federation of Northern Ontario Municipalities Media Release concerning the status of the Physician, Nurse and Health Care Professionals shortage in Northern Communities.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-011 SUPPORT FOR JANUARY AS CRIME STOPPERS MONTH

Moved by Coun Cross and seconded by Coun Brooker that now therefore be it resolved that The Corporation of the Municipality of Calvin fully supports the Near North Crime Stoppers in recognizing that "January 2022 is Crime Stoppers Month" and directs staff to post messaging on our social media platforms and website as such to inform our community.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-012 CLOSED PORTION

Moved by Coun Shippam and seconded by Coun Castelijn that this portion of the meeting be now closed under the Municipal Act, 2001, as per Section 239 (2)(b) personal matters about an identifiable individual, including a municipal or local board employee and (2)(d) labour relations or employee negotiations RE: to discuss performance expectations, wages and the negotiation of an employment contract for the Clerk-Treasurer.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-013 OUT OF CLOSED

Moved by Coun Cross and seconded by Coun Castelijn that be it resolved that the Council for the Corporation of the Municipality of Calvin arise from Closed Session at 10:41 p.m. and report as follows: That Council discussed performance expectations, wages and the negotiation of an employment contract with Ms. Cindy Pigeau.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-014 BY-LAW #2022-004 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL (JANUARY 11, 2022 – REGULAR MEETING OF COUNCIL)

Moved by Coun Shippam and seconded by Coun Brooker (First Reading), Moved by Coun Shippam and seconded by Coun Brooker, (Second Reading), Moved by Coun Cross and seconded by Coun Castelijn (Third and Final Reading) that being a by-law to confirm the proceedings of council (January 11, 2022 – Regular Meeting of Council). This by-law received first, second, third and final reading on Tuesday, January 11, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-015 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Castelijn that now therefore be it resolved that this regular meeting of Council now be adjourned at 10:49 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea

Councillor Cross Yea

Councillor Castelijn Yea

Councillor Shippam Yea

Mayor Pennell Yea

Carried

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE SPEICAL MEETING OF COUNCIL MONDAY, JANUARY 17, 2022

The special meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Coun Christine Shippam, Coun Kim Brooker, Coun Bart Castelijm and Clerk-Treasurer; Cindy Pigeau.

Regrets: 0 Guests: - Peggy Young-Lovelace, E4M

The meeting was called to order at 6:00 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: None

2022-016 CLOSED PORTION

Move by Coun Shippam and seconded by Coun Castelijm that this portion of the meeting now be closed under the Municipal Act, 2001, ch. 25, as per Section 239 (2)(b) personal matters about an identifiable individual, including a municipal or local board employee and (2)(d) labour relations or employee negotiations RE: to discuss employment contract for the Clerk-Treasurer; Section 239 (2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, RE: Cassellholme Redevelopment Project and MFIPPA Request.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijm	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-017 OUT OF CLOSED

Moved by Coun Castelijm and seconded by Coun Shippam that now therefor be it resolved that The Council for the Corporation of the Municipality of Calvin arise from Closed Session at 8:03 p.m. and report as follows: That Council discussed the employment contract for the Clerk-Treasurer, actions plans for moving forward and the MFIPPA Requests regarding the Cassellholme Redevelopment Project.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijm	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-018 BY-LAW #2022-005 THAT BEING A BY-LAW TO CONFIRM THE PROCEEDING OF COUNCIL JANUARY 17, 2022 – SPECIAL MEETING OF COUNCIL

Moved by Coun Cross and seconded by Coun Brooker (First Reading), Moved by Coun Brooker and seconded by Coun Shippam, (Second Reading), Moved by Coun Castelijm and seconded by Coun Cross (Third and Final Reading) that being a by-law to confirm the proceeding of Council January 17, 2022 – Special Meeting of Council. This by-law received first, second, third and final reading on Monday, January 17, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2022-019 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Shippam that now therefore be it resolved that this special meeting of Council now be adjourned at 8:11p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR COUNCIL MEETING TUESDAY, JANUARY 25, 2022

The regular meeting of Council was held this date by Zoom electronic meetings (due to Covid-19 pandemic). Present were Mayor Ian Pennell, Deputy Mayor Sandy Cross, Councillor Christine Shippam, Councillor Kim Brooker, Councillor Bart Castelijn, Clerk-Treasurer Cindy Pigeau and Administrative Assistant Aleysha Blake.

Regrets: 0

Guests: -Peggy Young-Lovelace; E4M

The meeting was called to order at 7:00 p.m. by Mayor Ian Pennell

PECUNIARY/CONFLICT OF INTEREST: None
PRESENTATIONS/DELEGATIONS: None
REPORTS FROM MUNICIPAL OFFICERS: None

2022-020 ADOPT MNIUTES OF TUESDAY, JANUARY 11, 2022 COUNCIL MEETING

Moved by Coun Brooker and seconded by Coun Castelijn that the minutes of the regular meeting of Council held on Tuesday, January 11th, 2022 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-021 ADOPT MINUTES OF MONDAY, JANUARY 17TH, 2022 SPECIAL COUNCIL MEETING

Moved by Coun Cross and seconded by Coun Shippam that the minutes of the special meeting of Council held on Monday, January 17th, 2022 be hereby adopted and signed as circulated.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-022 SUGGESSTED CHNAGES TO FEE SCHEDULE

Moved by Coun Cross and seconded by Coun Brooker that Council hereby requests Staff to amend the Fees and Charges By-Law No. 2020-023 with amendment No. 2020-025 to incorporate the addition of a fee for “building or demolish buildings without a proper permit” of \$500.00 as well as include the \$75.00 occupancy permit fee in the initial building permit cost therefore eliminating the need for property owners to return to apply for an occupancy permit.

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Amendments

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Motion

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2021-023 EMPLOYEE LEARNING AND PROFESSIONAL DEVELOPMENT

Moved by Coun Cross and seconded by Coun Brooker that Council hereby will commit to a minimum of \$500.00 dollars per employee for learning and professional development.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-024 BY-LAW #2022-007 BEING A BY-LAW TO CODIFY HUMAN RESOURCES RECRUITMENT AND
MANAGEMENT POLICIES

Moved by Coun Shippam and seconded by Coun Castelijn (First Reading), Moved by Coun Castelijn and seconded by Coun Shippam, (Second Reading) that being a by-law to codify human resources recruitment and management policies. This by-law received 1st & 2nd reading on Tuesday, January 25, 2022 and will come before Council for a 3rd and final reading on Tuesday, February 8th, 2022.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-025 2022CT03 – IMPROVED HYDRO RATES FROM ONTARIO WHOLESAL ENERGY

Moved by Coun Cross and seconded by Coun Castelijn that Council acknowledge receipt of report 2022CT03 Improved Hydro Rates from Ontario Wholesale Energy, and direct staff to request references from their representative Jennifer Shainline, and ~~if the references are positive then enter into a contract with Ontario Wholesale Energy for improved Hydro Rates.~~ bring the information obtained back to Council for further discussion. Council would also like Staff to request a copy of the potential contract to be signed for review before agreeing to sign.

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Amendments

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

Recorded Vote as per Electronic Meeting Best Practices

Acceptance of Motion

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-026 SUPPORT FOR CASSELLHOLME BECOMING A MUNICIPAL HOME

Moved by Coun Shippam and seconded by Coun Brooker that now therefore be it resolve that Council for the Corporation of the Municipality of Calvin: 1. Supports the City of North Bay's initiative to continue to investigate the implications of transitioning Cassellholme from a District Board of Management home to a City of North Bay Municipal home as soon as possible; 2. Direct the Mayor and Clerk-Treasurer to communicate on behalf of the Municipality of Calvin with the Member Municipalities and Members of Provincial Government regarding the transitioning of Cassellholme from a District Board of Management Home to a Municipal Home for the purpose of gathering information and showing support of the transition, if found feasible by the City of North Bay. 3. Continue to support the redevelopment of Cassellholme, in parallel with the possible transitioning of the home to the City of North Bay; and 4. This resolution be forwarded to all the member municipalities.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-027 SUPPORT FOR MAYOR TO ATTAND MAYOR’S SESSIONS RE: CASSELLHOME REDEVELOPMENT PROJECT
Moved by Coun Brooker and seconded by Coun Shippam whereas the Corporation of the Municipality of Calvin is one of nine (9) municipalities represented on the board of management of Nipissing East as set out in Schedule 4 of Ontario Regulation 79/10; And whereas the East Nipissing District Home for the Aged (“Cassellholme”) is under the direction of the board of management of Nipissing East; And whereas the Mayor has participated in certain meetings with the Mayors of the other municipalities represented on the board of Management for Nipissing East to discuss issues relating to their representation including but not necessarily limited to issues relating to Cassellholme (the “Cassellholme Member Meetings”); And whereas Council is aware of the Mayor’s participation in the Cassellholme Member Meetings; Now therefore be it resolved that the Council of the Corporation of the Municipality of Calvin confirms that the Mayor was authorized to participate in the Cassellholme Member Meetings and authorizes and directs the Mayor to continue such participation.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea

Carried

2022-028 2022CT04 – POLICY TO REGULATE THE USE OF HERBICIDES AND PESTICIDES ON MUNICIPAL PROPERTY
Moved by Coun Castelijn and seconded by Coun Cross that Council acknowledge receipt of report 2022CT04 Policy to Regulate the Use of Herbicides and Pesticides on Municipal Property, and direct staff to refer any complaints regarding the use of herbicides and pesticides to the Ministry of Environment, Conservation and Parks at the Ontario Ministry of Environment’s Public Information Centre: 1-800-565-4923 or 416-325-4000 pertaining to the province of Ontario’s Cosmetic Pesticides Ban Act.

Councillor Brooker	Nay
Councillor Cross	Nay
Councillor Castelijn	Nay
Councillor Shippam	Nay
Mayor Pennell	Nay

Defeated

2022-029 2022CT05 – PROPERTY STANDARDS BY-LAW

Moved by Coun Shippam and seconded by Coun Castelijn that Council acknowledge receipt of report 2022CT05 Property Standards By-Law, and direct staff to develop a simple Property Standards By-Law to regulate residential properties, non-residential properties, vacant buildings and lands.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-030 SUPPORT FOR DAYLIGHT SAVINGS TIME

Moved by Coun Cross and seconded by Coun Brooker that Council hereby supports the Township of South Frontenac Resolution supporting Bill 214 passed in the legislative Assembly of Ontario in 2002 to make Daylight Savings Time, standard time.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-031 CONSENT APPLICATION – 2021-20 – MAXWELL

Moved by Coun Castelijn and seconded by Coun Shippam that Whereas an amendment has been completed to the original application for consent No. 2021-20 in the name of Daniel and Jodi Maxwell and filed with the East Nipissing Planning Board on land know as Concession 7 Part Lot 17, Municipality of Calvin. Originally, the consent application was filed to create two(2) new residential lots of approximately 2.4 and 4.78 ac at the municipal address being 411 Highway 630. The consent application has since been amended to create one (1) new residential lot with a right of way. On July 27, 2021, the Council of the Municipality of Calvin passed resolution number 2021-166 recommending the following: *“Now therefore the Council of the Municipality of Calvin RESOLVES that: It is recommended that the East Nipissing Planning Board give provisional consent to this application, and; A copy of the completed survey for the new residential lot shall be provided to the municipality, in both digital format and hard copy, and; That the 5% Cash in lieu shall apply to the newly created lots and is payable in full to the municipality as a requirement of consent.* Now therefore be it resolved that Council does not wish to change any of the original conditions in light of the changes made to the application and recommends that the East Nipissing Planning Board move to the next steps of the consent application.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-032 2022CT02 – BUDGET POLICY

Moved by Coun Castelijn and seconded by Coun Cross that Council acknowledge receipt of report 2022CT02 Budget Policy, and direct staff to develop a Budget Policy to ensure that the budget is brought forward for passing in December for the following year.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-033 ANNUAL SCBA FLOAT TESTING SERVICING

Moved by Coun Brooker and seconded by Coun Shippam that Council hereby authorizes the Fire Chief to have the annual float testing and servicing for the Self Contained Breathing Apparatus completed for the end of January.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-034 ANNUAL MECHANICAL BRUSHING AND TRANSFER OF SURPLUS TO 2022

Moved by Coun Brooker and seconded by Coun Cross that Council hereby acknowledges that due to the availability of our contractor, the mechanical brushing budgeted for in 2021, took place in late 2021 and early in 2022. Therefore be it resolved that the unused portion allocated in the 2021 budget for mechanical brushing, will become part of the surplus and therefore the equivalent of the unused portion of the 2021 budget will be allocated from the surplus to the 2022 budget for mechanical brushing. This will therefore account for the work that was completed in January of 2022 and any associated 2022 invoices.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker Yea
Councillor Cross Yea
Councillor Castelijn Yea
Councillor Shippam Yea
Mayor Pennell Yea
Carried

2022-035 BY-LAW #2022-006 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL (JANUARY 25, 2022 – REGULAR MEETING OF COUNCIL)

Moved by Coun Castelijn and seconded by Coun Shippam (First Reading), Moved by Coun Castelijn and seconded by Coun Cross, (Second Reading), Moved by Coun Shippam and seconded by Coun Brooker (Third and Final Reading) that being a by-law to confirm the proceedings of Council (January 25, 2022 – Regular Meeting of Council). This by-law received first, second, third and final reading on Tuesday, January 25, 2022 and finally passed before an open Council on this date.

Recorded Vote as per Electronic Meeting Best Practices

First Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Second Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

Recorded Vote as per Electronic Meeting Best Practices

Third Reading

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	

2022-036 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Brooker that be it resolved that this regular meeting of Council now be adjourned at 9:40 p.m.

Recorded Vote as per Electronic Meeting Best Practices

Councillor Brooker	Yea
Councillor Cross	Yea
Councillor Castelijn	Yea
Councillor Shippam	Yea
Mayor Pennell	Yea
Carried	